

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, April 27, 2022, via teleconference. Audio live streaming of the proceedings was provided for the public.

PRESENT:

Nipissing District:

Central Appointee

Dave Butti

Central Appointee

Nancy Jacko (*Chairperson*)

Central Appointee

Stuart Kidd (*Vice-Chairperson*)

Central Appointee

Tanya Vrebosch

Eastern Appointee

Dean Backer

Western Appointee

Dan Roveda

Parry Sound District:

Northeastern Appointee

Blair Flowers

Western Appointee

Jamie McGarvey

Public Appointees:

Gary Guenther

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Chirico

Public Health Physician

Dr. Carol Zimbalatti

REGRETS:

Central Appointee

Scott Robertson

Southeastern Appointee

Marianne Stickland

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

In keeping with public health measures related to the COVID-19 pandemic, the Board of Health meet electronically. Live streaming of the meeting was available to the public through a link provided on the Health Unit's website.

The Chairperson called the meeting to order at 6:01 p.m.

2.0 APPROVAL OF THE AGENDA

The agenda for the April 27, 2022, Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2022/04/01 *Kidd/Roveda

Be It Resolved, that the Board of Health Agenda, dated April 27, 2022, be approved.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	X			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	R		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	R		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Board of Health Minutes – February 23, 2022

The minutes from the Board of Health meeting held on February 23, 2022, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2022/04/02 *Butti/Guenther

Be It Resolved, that the minutes from the Board of Health meeting held on February 23, 2022, be approved as presented.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	X			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	R		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	R		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

4.2 Board of Health In Camera Minutes – February 23, 2022

The minutes from the Board of Health in camera meeting held on February 23, 2022, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2022/04/03 *McGarvey/Kidd

Be It Resolved, that the minutes from the Board of Health meeting held on February 23, 2022, be approved as presented.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	X			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	R		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	R		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

5.0 DATE OF NEXT MEETING

Date: May 25, 2022

Time: to be determined

Place: to be determined

6.0 BUSINESS ARISING

There was nothing under Business Arising.

7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

The [Report of the Medical Officer of Health](#) for the April 27, 2022, meeting was presented to the Board of Health for information purposes.

An additional verbal update from the Medical Officer of Health was also provided. The report included the following:

- Since the last update to the Board, the province is more optimistic with the current indication and predictions from the science table
- As it has been previously, the indicators for the North lag slightly behind that of the South
- The acute care system is experiencing significant pressure due to staffing shortages either due to or related to COVID-19, however, the system is still managing
- Locally, there is currently 31 in hospital with 8 of those due to COVID-19

- The district continues to see 10-15 outbreaks at any given time; there are currently 13 active outbreaks in high-risk settings, and two more deaths reported in the district
- The Health Unit continues to message the importance of keeping up to date with COVID-19 immunizations which may help blunt the curve; immunizations have proven very effective to date and will help take the pressure off the acute care system
- Masking is still very helpful and is recommended
- Health Unit staff are slowly transitioning to catching up on the backlog of work in programs and services
- Casual staff will be kept on to assist with addressing the demands of the backlog and to allow full-time staff some much needed rest
- The current priority is managing outbreaks in the high-risk settings and addressing increased eligibility for immunizations
- Support from municipalities and community partners throughout the immunization strategy has been tremendous
- Planning is already underway for a potential Fall booster campaign
- The immunization bus should be back operation shortly; it will be used to target hard to reach populations and the vulnerable population that do not have the same access to immunizations
- Planning for catch-up vaccinations for mandated school-aged immunizations that have lagged due the pandemic is underway; Health Unit staff will be visiting schools and holding clinics to address this
- In follow up to a question related to total deaths in the district, there have currently been 33 deaths in total
- A COVID-19 vaccine for the 6 months to 5-year-old age group is not available at this time
- The Oral Health clinic is fully functioning again and working to address the backlog created by the pandemic; there is currently a two-year wait list for the senior's dental clinic alone

8.0 BOARD COMMITTEE REPORT

8.1 Finance and Property Committee

A Finance and Property Committee meeting was held prior to the Board of Health meeting. The following recommendations were brought forward:

Board of Health Resolution #BOH/2022/04/04 *Roveda/Butti

Whereas, on June 25, 2008, the Board of Health for the North Bay Parry Sound District Health Unit approved a municipal reserve fund be established; and

Whereas, on September 26, 2012, the Board of Health by resolution removed the cap from the municipal reserve; and

Whereas, on April 27, 2022, the Finance and Property Committee of the Board of Health reviewed the North Bay Parry Sound District Health Unit draft annual audited financial statements for the year-ended December 31, 2021.

Whereas, there was no municipal surplus at December 31, 2021, therefore, there will be no year-end transfer to the municipal reserve.

Therefore Be It Resolved, that on the recommendation of the Finance and Property Committee that the Board of Health approve the North Bay Parry Sound District Health Unit audited financial statements for the year-ended December 31, 2021; and

Furthermore Be It Resolved, that the annual audited financial statements for the North Bay Parry Sound District Health Unit, which includes a note outlining the transactions of the municipal reserve fund for the year-ended December 31, 2021, be forwarded for member municipalities.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	X			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	R		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	R		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

Board of Health Resolution #BOH/2022/04/05 *Guenther/McGarvey

Whereas, the lease for the Burk’s Falls branch office location, that has been serving clients by appointment only since 2009, expires September 30, 2022; and

Whereas, the landlord intends to use the current location for other purposes, and has offered the Health Unit an alternate location, if interested; and

Whereas, upon approval from the Executive Team, a programs and services collaborative working group was tasked to investigate alternative options to provide equivalent programs and services in the community without use of this leased space; and

Whereas, based on the outcome of the working group, the community can be served without the leased physical space by partnering with community partners using their locations as needed, and/or virtually, by leveraging the technology and processes developed for COVID-19 response.

Therefore Be It Resolved, that on the recommendation of the Finance and Property Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve not renewing a leased Burk’s Falls branch office location with the current landlord; and

Furthermore Be It Resolved, that on the recommendation of the Finance and Property Committee that the Board of Health implement a plan to deliver equivalent Health Unit programs and services through space rented from community partner locations, as required, and/or with virtual options.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	X			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	R		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	R		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

Board of Health Resolution #BOH/2022/04/06 *Kidd/Roveda

Whereas, the Board of Health for the North Bay Parry Sound District Health Unit (Health Unit) awarded a contract for General Insurance to The Healthcare Insurance Reciprocal of Canada (HIROC) for a four-year period in January 2013; and

Whereas, the Health Unit conducted a request for proposal process for General Insurance and Risk Management Services Program in the Fall of 2016, and the only bid received was from HIROC; and

Whereas, the Health Unit is very satisfied with the services provided by HIROC over the past nine years; and

Whereas, the value for money received by the current provider cannot be surpassed by a non-reciprocal provider.

Therefore Be It Resolved, that on the recommendation of the Finance and Property Committee that the Board of Health for the North Bay Parry Sound District Health Unit accept HIROC as the Health Unit’s insurance provider for a five-year contract beginning January 1, 2022, to December 31, 2027.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	X			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	R		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	R		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

9.0 CORRESPONDENCE

Board of Health correspondence listed for the April 27, 2022, meeting is made available for review by Board members in the Board of Health online portal.

10.0 NEW BUSINESS

10.1 Elimination of Board of Health Policy B-P-007, Tobacco, Cannabis, and Electronic Cigarettes

As regular work slowly starts to resume, work to transition from the current policy process to the new governance and operational policies and procedures process is underway.

As part of the new process the current Board of Health policy, B-P-007, Tobacco, Cannabis, and Electronic Cigarettes will be eliminated and transitioned to an operational policy.

A copy of the new operational policy was provided for information purposes.

There was no action required by the Board.

10.2 Association of Local Public Health Agencies (alPHa) – 2022 Winter Symposium Update

Board of Health members that attended the February 25, 2022, virtual alPHa Winter Symposium provided a report of the proceedings for information purposes.

10.3 alPHa 2022 Annual General Meeting and Conference

Notice of the upcoming alPHa 2022 Annual General Meeting and Conference was provided to Board of Health members.

The following motion was read:

Board of Health Resolution #BOH/2022/04/07 *Butti/Guenther

Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit authorize Board of Health member(s) to attend the Association of Local Public Health Agencies (alPHa) 2022 Annual General Meeting (AGM) and Conference, to be held virtually on Tuesday, June 14, 2022; and

Furthermore Be It Resolved, that expenses related to attendance of the alPHa 2022 AGM and Conference be paid in accordance with the Board of Health Remuneration Policy, #B-F-004.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	X			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	R		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	R		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

10.4 Board of Health Meeting Schedule - Revised

Revisions were required to the 2022 Board of Health meeting schedule.

The following motion was read:

Board of Health Resolution #BOH/2022/04/08 *McGarvey/Kidd

Whereas, that in accordance with Board of Health Bylaw Section II, #18, the Board of Health approved the regular meeting schedule for the year 2022, at the January 26, 2022, Board meeting.

Whereas, revisions to the previously approved Board of Health meeting scheduled were required as follows:

DATE	MEETING	TIME
January 26 <i>*This date is carried over from the 2021 approved schedule: for information only</i>	Finance and Property Committee Board of Health Meeting	5 – 7 p.m.
February 23	Board of Health	5 – 7 p.m.
April 27	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
May 25	Personnel Policy, Labour/Employee Relations Committee Board of Health	5 – 7 p.m.
June 22	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.

DATE	MEETING	TIME
September 28	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
November 23	Board of Health	5 – 7 p.m.
November 30	Finance and Property Committee Board of Health	5 – 7 p.m.
January 25, 2023	Finance and Property Committee Board of Health	5 – 7 p.m.

Now Therefore Be It Resolved, that in accordance with Section 18 of the Board of Health Bylaws that the Board of Health for the North Bay Parry Sound District Health Unit approve revisions to the 2022 Board of Health meeting schedule, as presented.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	X			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	R		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	R		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

11.0 IN CAMERA

There was no in camera session.

12.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 6:40 p.m.

Original Signed by Stuart Kidd

2022/05/25

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

2022/05/25

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)